All Early College students receive an email after the application packet is reviewed. The email will be sent to the personal email provided by the student on the application itself, and it includes information about any outstanding admission requirements, including any required testing, missing documents, or other incomplete information. In addition, this email will provide each student with the Student ID (A#). **Check email often!** Early College students can access TigerWeb shortly after the Early College application is complete.

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### Check Admissions Status
- Click the on the Chattanooga State homepage.
- Click the Check Admission Status/Registration Holds link on the lower left side of the page.
- Enter your Student ID number and birth date, select the credit term for which you have applied, and complete the security challenge question.

**Admissions requirements must be complete before Early College enrollment!**

### Log On TigerWeb
- Click the on the Chattanooga State homepage.
- You will need your TigerID to log in.
- You may retrieve your TigerID by using the TigerID Wizard.
- If you have your TigerID, enter it along with your password.

**Forgot your Student ID? Retrieve it by using the A Number Lookup Tool located in the TigerID Wizard box on the TigerWeb login page.**

### Search Available Classes
- Log in to TigerWeb
- Under Registration Tools, click Click Look Up Classes
- Select appropriate CREDIT term and click Submit
- Choose the class subject
- Click Class Search for basic searches or Advanced Search for more detailed search options
- Click title of the course to see how many seats are available.

### Check Enrollment/Class Schedule
- Log in to TigerWeb
- Click Here to Enter
- Click Student Tab
- Click Registration
- Click Student Detail Schedule
- Select appropriate CREDIT term and click Submit

### Sign Up for Dual Enrollment Grant
- Go to www.chattanoogastate.edu
- Click High Schools
- Click Early College
- Click Dual Enrollment Grant (left hand side of page)

*Use Drop-Down menu provided to enter individual course information.

### Purchase Books
- Go to www.chattanoogastate.edu
- Click Bookstore
- Click on Shop Now
- Select appropriate term, department (for a math class, choose MATH*), and select the course
- Click Submit
- Follow prompts to fill your cart and check out

### View Your Bill & Pay Fees
- Log in to TigerWeb
- Click Here to Enter
- Click Student
- Click Student Account
- Click View Student Account/Pay My Fee Scroll to the bottom of the page. If Current Due Net of Authorized Financial Aid and Memos at the bottom of the page is ZERO or a negative, your fees have been paid and your schedule will not be deleted for nonpayment.
- If there is a balance, Click Pay Now to make payment in full or enroll in the Deferred Fee Payment Plan.
  **Note:** Enrollment in the Deferred Fee Payment Plan requires a minimum 50% initial payment plus a $25.00 enrollment fee.

### Tigermail (To set up)
- Log in to TigerWeb
- Click on blue tiger paw
- Pick Time Zone
- (UTC-5:00 Eastern Standard Time)

*Click on the blue paw daily for important Updates and Announcements!*

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**GUIDE TO Chattanooga State TigerWeb**

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- Click Student Detail Schedule
- Select appropriate CREDIT term and click Submit

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