Parents and Guardians,

As we end our first week of COVID-19 school closure and impact on our society, I wanted to let you know that we have been working and thinking about our students. We miss them dearly and hope that they and you are taking care during these changes. Below are some items of note as we head into week 2 of COVID-19 school building closure.

**Virtual Learning – Weekly Checkpoint, Teacher Calendar and Google Meet**

Starting Monday, March 23, teachers will post two items for students by 9:30am in Google Classroom for each class: Weekly Checkpoint and Teacher Calendar.

The Weekly Checkpoint is the task list for students to complete for that class that need to be completed by the next Monday at 9:30am. This list will help simplify student expectations for any new items introduced for that class each week.

The Teacher Calendar will outline the times throughout the week in which the teacher is accessible to the student. Students can email and connect with teachers throughout these times for assistance.

Teachers will also be using Google Meet to have face-to-face time with students each week. Students can expect to Google Meet with each of their teachers at least one time each week. Google Meet times will be posted in Google Classroom classes as well.

**Past Work and Grades**

Students may still complete and submit past work for teacher feedback and improving grades. We have many students who are caught up with Proficient (85) or Advanced (100) grades in Powerschool. We also have others with Missing (0) or Below Basic (50). Students in 9th and 10th grades with missing or below basic are still to work on bringing those learning targets to Basic (70) through Edgenuity assigned. However, all learning target grades can still be remediated and improved (for example, a student with proficient can still submit items to improve grade to advanced). Short story – past work will continue to be available to students for improvement.

**Final Date for Work Submission – May 1**
All items for learning target grades must be submitted by May 1 if the student is pursuing Proficient (85) or Advanced (100) in the gradebook. Any learning target grade that remains non-proficient after May 1 will become Edgenuity in 9th and 10th grades. 11th and 12th grade students will be assigned required remediation work for any non-proficient learning target in their courses.

4th Quarter PBL – 9th, 10th, and 11th Grades

The 4th quarter PBL for Grand Challenges in 9th and 10th grades has been removed from student work expectations. All 9th and 10th grade students will be exempt from this PBL. 11th grade students in STEM III will be given an alternate assignment in place of working with business partners for the 4th quarter.

Academic Virtual Intervention Procedures

In order to help support students in this virtual learning process, we have created a virtual intervention procedure chart. The purpose of the chart is to help students make plans and follow through with plans for their work. The first implementation of the procedures will take place on Monday, March 30. Attached is the chart teachers and administration will use. Situations outside the control of the student and/or parent will be taken into consideration throughout this process. Again, the main goal is to provide structure and expectations for the students each week.

College Courses

Reminder, all Chattanooga State college courses begin online on Monday, March 23. STEM students with college classes need to check their eLearn for details in each of their courses.

Final Note

Please note that as we implement this process, we will be continuously working to make improvements. Our purpose is to help students gain access to their learning even though the building is closed. We have no doubt that STEM students, more so than their peers, are both capable and skilled enough to make virtual learning a successful experience.
Check those Google Classrooms on Monday morning! We look forward to connecting with every student this next week.

Thank you for your support!

Dr. Tony Donen
Principal