STEM School Chattanooga

PLT Purpose: To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Monday, August 15, 2016
Parent Leadership Team Meeting Notes (6:30pm-7:30pm)
www.stemschoolchattanooga.net

Meeting Minutes

• Attendance
  o Tara Bennett
  o Amy Betts
  o Ellie Betts
  o Dana Braddock
  o Felicia Bradley
  o Michelle Brock
  o Sue Camilleri
  o Traci Clifford
  o Trish Cox
  o Jim David
  o Bill Deckman
  o Toni Dobson
  o Tony Donen
  o Candace Fera
  o Russ Fera
  o Gary Gamet
  o Kristy Gamet
  o Shelly Green
  o Steve Green
  o Jackie Gray
  o Jolita Hubbard
  o Tracy Lowe
  o Shaneka McDowell
  o Heather Mixon
  o Veronica Murphy
  o Sreenu Pamidi
  o Bryan Sweetin
  o Christina Thongnopnua
  o Cameille Vlietstra
  o Kathy Watson
  o Octivia White

• Welcome
  Cameille Vlietstra called the meeting to order at 6:32 PM and welcomed all PLT members. Cameille asked everyone to sign in and announced that Amy Betts and herself would be PLT facilitators for this school year. Then she asked for all participants to introduce themselves, give their student name and the school their child last attended. She explained to new parents the PLT gives guidance and assist the school and students, generally through a committee structure. Committee’s structure include a strong committee chair for success.
  o PLT Meeting Chairs – Cameille Vlietstra (cameillev@chattanoogacvb.com) and Amy Betts (abetts77@gmail.com)

• Important Dates
  o September 22rd at 7PM – Open House
  o October 24-28 - Spirit Week
  o October 28 Field Day (Tentative at Chatt State)
  o October 28 at 5:30PM – 8:30PM - STEM Jam

• Committee Update
  o STEM Jubilee Committee: Michelle Brock (mbrock1015@hotmail.com)
  Cameille reported the results of the April STEM Jubilee as our only fundraising event.
  • 2016 STEM Jubilee that raised over $7000
  • 2015 STEM Jubilee that raised around $2400.
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- Over $500 dollars that was returned to local schools as part of the fundraising sharing part of the STEM Jubilee.
- Venue is set at Findley stadium to coincide with the Four Bridges at Festival at the First Tennessee Pavilion.

Cameille will be stepping down as committee chair and asked Michelle Brock to consider filling the position. Cameille assured Michelle for this year Amy and herself would assist with the Jubilee. Michelle agreed.

Please contact Michelle if you are interested in assisting on the STEM Jubilee Committee.

- **Staff Appreciation Committee: Shelly Green** (shellygreen416@gmail.com)
  - Trish announced that she will be stepping down after two years of the committee chair.
  - It is a good position for a for 9th grade parent to get involved.
  - Teacher’s most favorite thing is food. They have no scheduled lunch hours. No independent time for lunch.
  - Bring in once a month. Have a chili or soup day or sandwich fixings and ask parents to bring in donations.
  - Also was very successful with asking local restaurants/businesses to donate lunch
  - Last year program began utilizing Volunteer Spot for donations.
  - Occasionally Dr. Donen will send list of things as teacher requests to the committee chair (wipes, copy paper, etc.)

  Shelly Green volunteered to take the committee chair position.

  Please contact Shelly if you are interested in assisting on the Staff Appreciation Committee. She asks that you send your name and grade in the email.

- **Parent Orientation Committee: Trish Cox** (tscox@epbfi.com)
  - Dr. Donen announced that Audrea is stepping down from the committee chair. The position was opened up for volunteers to chair the committee.

  - The Parent Orientation committee is responsible for educating new STEM parents to STEM
  - Specific terminology, functions and aspects of attending STEM that are not similar to traditional schools.
  - STEM 101 is the main meeting/activity that the committee chair oversees as new parents learn about the STEM school.
  - October time frame

  Dr. Donen explained how built new parents get the message and when the message is delivered. Trish Cox volunteered for the committee chair position.
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Please contact Trish if you are interested in assisting on the Parent Orientation Committee or just have specific questions.

- **STEM Jam Committee: Jackie Gray** (d_jgray@bellsouth.net)
  Amy Betts announced she was stepping down from the committee chair. Jackie Gray stepped in to chair the committee with help from Octivia White and Felicia Bradley.

  - STEM Jam is the student social night events.
  - STEM does not hold “dances” like regular schools.
  - Stem Jam for the fall will be October 28 from 5:30 PM - 8:30 PM and will include the Haunted Hallway.

Ellie Betts (Student Council representative to PLT) discussed a general STEM Jam.

- Each classroom has theme games, perhaps guitars, playing card game (Magic, Pokémon)
- Food in commons
- STEM Jam is run by student council.
- Student council will ask for PLT and parent support refreshments or for example the STEM Jam DJ.
- It is 100% student supported.
- STEM Jams are held in the Fall and Spring as the Student Council determines.
- Student Council will need help with supplies and setting up the Haunted Hallway.
- Camellia will tell Tony Delason the new date for printing STEM Jam tickets.
- The student advisor is Dr. Williamson.

Ellie also mentioned that STEM Jam was at the end of Spirit Week (October 24-28) and on the same Friday as STEM Jam is Field Day.

Amy has developed and used with good success a photo booth and would like someone to utilize it and a box of props. The photos are not printed but loaded on Google Drive or a Snap Fish account.

Please contact Jackie Grey if you are interested in assisting on the STEM Jam Committee.

- **Volunteer Committee: Shaneka McDowell** (neka28@gmail.com)
  Shaneka has a process for signing up parents and will be sending out emails in the future. She utilizes Volunteer Spot and has been very successful.

Please contact Shaneka if you are interested in assisting on the Volunteer Committee.
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- New Business
  - **Uniform Resale Committee – Heather Mixon** (heatherhmixon@gmail.com)
    Amy Betts started a committee for uniform resale (unworn or very lightly worn), in a yard sale style in the in the fall coming up soon and at end of school year at freshman orientation. Heather Mixon volunteered as committee chair and will work with Amy to set it up.

    Please contact Heather if you are interested in assisting on the STEM Jubilee Committee.

  - **Senior Activities Committee – Cameille Vlietstra** (cameillev@chattanoogacvb.com)
    Cameille suggested starting a Senior Activities committee to assist with Senior activities including but not limited to STEM Gala, graduation, etc. She asked that some senior and junior parents volunteer along with students to keep up with what is going on with seniors. Having junior parents will help with the rising seniors.

    Dr. Donen reported on the STEM Gala from 2016 graduating class. It is non prom – promesque – something STEM students would be more interested in and not a classic dance, since STEM does not have dances. The Gala is set in the setting as seen in a professional setting. Like UNUM with their staff and social events. It is held at the Hunter Museum and includes awards for seniors and recognize others. Primarily is a fun evening but in a business setting.

    Please contact Cameille if you are interested in assisting on the Senior Activities Committee.

  - **PI Day Committee – Tracie Clifford**
    Student council has tried to hold an event for PI day and suggested to have a committee to see if it could be a more coordinated event. Ellie has many ideas that student council could contribute.

    Please contact Tracie if you are interested in assisting on the PI Day Committee.

  - **3D Printed House**
    Bill brought up that the potential for a 3D Printed House near the STEM School. Initial discussion is underway about a possible house on the Chattanooga State campus. Bill has spoken to Melody Reese with Branch Technology and says it will be a real show piece if built.

- Meeting ended at 7:20 PM

- Next PLT Meeting – September 19, 2016 at 6:30pm